

The Estates at Baxter Pointe - Sign Posting Policy

This Policy is in response to your request to place signs on our HOA private property common ground of 'The Estates at Baxter Pointe' subdivision along Wild Horse Creek Road and/or Baxter Road.

The first step is to submit the request for review/approval from our HOA Board. The request should be sent to all 3 HOA Board Trustees listed on the HOA website. To provide transparency on our neighborhood common ground signage process and help prevent unauthorized sign postings in the future, only the HOA Board has the authority for approval. An individual homeowner of the Estates of Baxter Pointe does not have permission except for their own personal private property.

You may seek approval from our HOA Board, via email only via signed request, and, once approved, all signs must be placed in an approved location on the neighborhood common ground and not block other approved signage (general rule of ~10 feet between signs). **ONLY 2 SIGNS PER STRETCH OF COMMON GROUND ALONG WILDHORSE CREEK ROAD AND 2 SIGNS PER STRETCH ALONG BAXTER ROAD.** No signs may be posted on any neighborhood common ground other than the HOA common ground along Wild Horse Creek Road and Baxter Road. No signs are permitted on the neighborhood entrance islands, within entrance landscaped beds, or within 25 feet of the entry and exit curbs. It is up to the sign poster to use good judgment on the number of signs to be posted to a maximum of 4 total. Signs on adjacent neighborhood homeowner entry properties, within 25 feet of the entry and exit curbs, count toward the total signs allowed. Also, it is your responsibility to adhere to all Chesterfield and County ordinances, rules, and regulations (no exceptions).

The sign owner is responsible for anyone working/volunteering for the sign owner who places signs that do not abide by this policy, including sign removal and/or fines. If signs are posted without prior HOA approval on neighborhood common ground, they will be assessed the daily cost from the day it is posted. We generally charge \$25/day per sign to be paid in full to 'The Estates at Baxter Pointe.'

Our HOA has the right to remove and/or move signs without notifying the sign owner. Our HOA requests that you remove them immediately after the appropriate date for the sign purpose, such as an election or community event. If the sign remains up without the sign owner addressing it, the HOA reserves the right to remove the sign and no guarantee that the sign will be kept. If the HOA notifies the sign owner in any manner of communication (email, phone call, text, etc.) to remove outdated signs and they are not removed within 24 hours, the HOA has the right to charge \$25/day per sign, with no exceptions related to Holidays, weekends, weather, etc.

The signs will most likely be moved during the mowing season and if taken down by the landscaping company, it is the sign owner's responsibility to put them back up. The HOA is not responsible for signs that are moved, stolen, taken down, etc. An email or phone call is provided to all people/businesses in violation of this the Estates at Baxter Pointe HOA policy, as it is based on our responsibility to protect our Estates at Baxter Pointe from unauthorized posting of signs since our neighborhood borders both Wild Horse Creek Road and Baxter Road, which provides high visibility to Chesterfield citizens.

On behalf of the Estates at Baxter Pointe Home Owners Association (HOA). If you have any questions, please contact Pari Sheth, HOA Chair, at Pari@parisheth.com.

This policy is updated as of 03-2021. If your request and/or approved use is after that date, you must request and abide by the updated policy version. **Failure to adhere to this policy may cause HOA rejection & prevention of sign posting.**

Full Name:

Name of Business (if applicable):

Full address:

Email:

Mobile phone:

Home or work phone:

Reason for signs:

Number of signs that you plan to put up (maximum of 4):

Date of event:

Approval of \$25/day per sign fine to be paid to the HOA if signs not removed within 24 hours after the event:

Signature that you agree to adhere to all information in this policy: